

TOWN OF SAN ANSELMO REPORT OF RESIDENTIAL BUILDING RECORDS

Report Number _____ Date _____

Fee \$ _____ Receipt # _____

Budget Account # 01.57.706

Last revised: 12/2/09

THIS SECTION TO BE COMPLETED BY APPLICANT

This report is intended to identify the regularly authorized and legal use, occupancy, and zoning classifications of the property and all other pertinent information relating thereto. One copy of this report will be provided to the Applicant only.

PROPERTY ADDRESS: _____

APPLICANT:

SEND REPORT TO (if different than applicant): _____

VIA: Mail: _____

Fax: _____ E-mail: _____

PHONE NO. _____ Office Cell Home

PROPERTY INFORMATION

NUMBER OF STRUCTURES ON THE PROPERTY (includes sheds greater than 120sf) _____

IS THERE A SECOND UNIT ON THE PROPERTY: No Yes

PARKING (each space minimum 9'X19')

____ No. of garage parking spaces ____ No. of carport/deck spaces

____ No. of open driveway spaces (surface material: _____)

(Town Ordinance requires all areas used for parking to be paved with either asphalt or concrete)

I am the () owner, or () legal agent of the legal owner, of the property listed above. I understand that prior to consummation of sale or exchange of this property, the law requires the seller to obtain a Report of Residential Building Records and deliver this report to the buyer. Prior to closing or transfer, the owner shall obtain from the buyer a written acknowledgment of receipt of the Report of Residential Records. (Municipal Code Title 10, Chapter 5, Ordinance 590; California Government Code Section 38780)

Signature of applicant _____ Date _____

TO BE COMPLETED BY TOWN

SCHEDULED DATE OF PHYSICAL INSPECTION OF PROPERTY: _____